



ENGINEERING EDUCATION OPEN HOUSE TRAVEL GRANT INFORMATION

A limited number of Travel Grants are available to support travel within the US to attend the VT ENGE Open House. Recipients of a Travel Grant must attend the entire Open House event, arriving on campus in Blacksburg prior to 3pm on Thursday October 28 and departing Blacksburg no earlier than 4pm on Friday October 29.

A Travel Grant may be awarded to cover the following transportation and/or lodging costs:

1. Round-trip economy airfare to Roanoke, Virginia. Tickets must be purchased through the ENGE department. You will be asked to provide Mara Knott (knott@vt.edu) the airport you wish to travel from and preferred travel dates and times. She will put you in touch with the Travel Agent who will provide you with flight options and place your ticket order. The grant will NOT cover ground transportation between Roanoke and Blacksburg (about a 45 minute trip). In addition to services such as Uber or Lyft (approximate cost \$75 each way), the [Smartway Bus](#) runs from the Airport to Squires (on campus) at a cost of \$4 each way. Be sure to consider the bus schedule and travel time between ROA and campus when making your plans.

-OR-

Mileage from your current residence to Blacksburg. You will be asked to provide your travel plans and will need to print and keep your all receipts for reimbursement purposes. Reimbursement forms will be completed during Open House and take 6-8 weeks to process.

Other transportation options are limited, but can be considered. Please contact Mara Knott (knott@vt.edu) to discuss.

2. Lodging in a local hotel when requested before 10/8. We cannot guarantee lodging requests made after 10/8. You will be asked to provide your travel plans and indicate which nights you need lodging.

The travel grant does not cover transportation between your residence and “home” airport/ bus terminal/ train station or parking. It does not cover lodging outside our block of reserved rooms. It also does not cover meals other than Thursday Dinner and Friday Lunch.

Please note that once tickets are purchased or rooms reserved you will be responsible for any cancellation or change fees.

Apply for a travel grant using this [form](#). You will be asked to submit a paragraph describing your research interests and why you are interested in our program, and your resume.